



## The Well, Kibworth

### Volunteer Reference Form

#### STRICTLY PRIVATE AND CONFIDENTIAL

Referee:

Volunteer Name:

1. How long have you known this person? .....  
State date of employment (if applicable) - from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
Please state relationship of this person to yourself.....
2. What is/was this person's position within the organisation (if applicable)? .....  
.....
3. Please indicate any particular strengths and weaknesses .....  
.....
4. Please score this person as appropriate (Tick the boxes as appropriate)

	Excellent	Good	Average	Poor
Approachability				
Discretion				
Honesty/Trustworthiness				
Punctuality				

Reliability				
Self-motivation				
Commitment to the job				
Flexibility				

5. Please give your impression of this person's personality and interpersonal relationships ....

.....  
.....

6. Please comment on this person's ability to work as a member of a team .....

.....

7. Would you re-employ this person, should the opportunity arise, and at what level and why? (If applicable) .....

.....

8. Do you know of any reason why this person should not be permitted to volunteer for The Well? YES/NO

If YES, please state why .....

.....

9. Is there any further information that you would like to give? .....

.....

(Please use additional sheets for further information on any of the above questions and enclose with this form.)

I certify that to the best of my knowledge and belief the information on this form is true.

Signed: .....

Position: .....

Date: .....